


PERSONAL DATA PROCESSING POLICY
For our service users




	Data controller	Welfood srl Via Sondrio 24, 20831 Seregno (Monza e Brianza) email: info@welfood.it
	Data protection officer (DPO)	Since is not legally required to do so, the data controller has decided not to appoint a data protection officer.


	Type of personal data processed
	Identification data, contact details, browsing data, health details

Purpose of data processing	Legal basis of the processing	Data retention period
To fulfil the contract with the client	Performance of contractual obligations	10 years
To provide services to the client's employees and collaborators	Performance of contractual obligations	10 years
To fulfil legal, accounting and tax obligations	Fulfilment of a legal obligation	10 years
To respond to any requests arriving via email or through the data controller's website	Performance of contractual obligations	10 years
Anonymous research or statistics	Legitimate interest / consent	30 years

At the end of the above retention periods, the data will be destroyed, erased or made anonymous in accordance with the cancellation, back-up and disaster recovery procedures and techniques adopted by the data controller at that time.

Obligation to provide data: It is obligatory to provide the above data. If the data is not provided, the data controller cannot fulfil its obligations.

	Data recipients and authorized data processors: The data provided will be processed by the data controller's employees who have been duly appointed to the task. These employees are authorized and responsible for processing the data as indicated in the data controller's personal data protection organization chart which is available to the data subject if so requested. How the data will be processed: The data will be processed by computer and only where strictly necessary by hand.
	Transfer of data abroad: The data could be processed by foreign servers. The data controller has assessed their security measures and guarantees that they are reliable and fit for purpose. The data will not be transferred outside the EU.
	The data subject's rights – Complaints to the supervisory authority The data subject is entitled (pursuant to art. 7 of the regulations in force and subsequent amendments and integrations) to contact the data controller using the above contact details to request to access, rectify or erase them, restrict their processing, oppose their processing, portability and withdraw consent for their processing. The data subject will also be entitled to lodge a complaint with the data protection authority, who can be contacted as follows: Piazza Venezia, 11 00187 ROME, Fax: (+39) 06 696773785, telephone switchboard: (+39) 06 696771 Email: garante@gdpd.it , certified email address: protocollo@pec.gdpd.it

	I have read and give my consent to the data processing policy